



## Audit Committee

A meeting of the Audit Committee will be held at The Forum, Moat Lane, Towcester, Northants NN12 6AD on Thursday 19 September 2019 at 5.00 pm

### Agenda

1	<b>Apologies for Absence and Notification of Substitute Members</b>
2	<b>Declarations of Interest</b> Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
3	<b>Minutes</b> (Pages 1 - 4) To confirm the Minutes of the meeting of the Committee held on 25 July 2019.
4	<b>Chairman's Announcements</b> To receive communications from the Chairman.
5	<b>Urgent Business</b> The Chairman to advise whether they have agreed to any items of urgent business being admitted to the agenda.
6	<b>Internal Audit Update 2019/20</b> (Pages 5 - 12) Report of the Head of Finance and Procurement <b>Purpose of report</b> To receive the CW Audit Service Update report for 2019/20. <b>Recommendations</b> 1.1 The meeting is recommended to note the contents of the 2019/20 internal audit progress report from CW Audit Services.

<p><b>7</b></p>	<p><b>External Audit - Annual Audit Opinion 2018/19</b> (Pages 13 - 62)  Report of the Executive Director, Finance</p> <p><b>Purpose of report</b></p> <p>To receive a draft report setting out the External Audit Opinion for 2018/19.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of the draft External Audit Opinion (ISA260) for 2018/19 from our External Auditors, Ernst &amp; Young (EY).</p>
<p><b>8</b></p>	<p><b>Draft Statement of Accounts, Annual Governance Statement 2018/19 and Letter of Representation</b> (Pages 63 - 190)  Report of the Executive Director, Finance</p> <p><b>Purpose of report</b></p> <p>To receive a report is to ask members to consider the following:</p> <ul style="list-style-type: none"> <li>• The Draft Statement of Accounts 2018/19.</li> <li>• Annual Governance Statement 2018/19.</li> <li>• Draft Letter of Representation 2018/19.</li> </ul> <p>These are draft at this stage and the Committee is asked to delegate authority to the Chief Finance Officer, in consultation with the Chairman of the Committee for final approval.</p> <p><b>Recommendations</b></p> <p>The Committee is recommended:</p> <p>1.1 To endorse the Annual Governance Statement 2018/19.</p> <p>1.2 To delegate to the Chief Finance Officer, in consultation with the Chairman of Audit Committee authority to approve and sign, once finalised:</p> <ul style="list-style-type: none"> <li>• The Statement of Accounts 2018/19</li> <li>• The Letter of Representation 2018/19</li> </ul>
<p><b>9</b></p>	<p><b>Review of Committee Work Programme</b> (Pages 191 - 192)  To review and note the Committee Work Programme.</p>

Richard Ellis  
Chief Executive  
11 September 2019

### **Audit Committee Members:**

Councillor David Harries BEM (Chairman)	Councillor Hywel Davies (Vice-Chairman)
Councillor Anthony S. Bagot-Webb	Councillor Sandra Barnes MBE
Councillor Phil Bignell	Councillor Chris Lofts

### **Queries Regarding this Agenda**

If you have any queries about this agenda please contact Sharon Hickson, Democratic and Elections, [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk), 01295 221554

### **Apologies for Absence**

Apologies for absence and appointment of substitutes should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

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